

TRINITY GRAMMAR SCHOOL, KEW

40 Charles Street KEW VIC 3101
phone: 9851 9560 email: wardk@trinity.vic.edu.au

WORK EXPERIENCE - 20XX

Katherine Ward

NAME OF STUDENT

Visiting teacher: Katherine Ward

Printed on

STUDENT:

Contact Person:

Employer Phones:

Year/Homegroup:

Placement Type:

Placement Status:

Employer:

Address:

Map Ref:

Type of Work:

Dates:

Days Attending:

Please circle the appropriate answer (if necessary):

Is the workplace safe, ie. Occupational Health and Safety issues?	Yes / No / N/A
Is the workplace suitable for a work experience placement?	Yes / No / N/A
Is the student being given appropriate tasks for their skills?	Yes / No / N/A
Does the student have suitable supervision?	Yes / No / N/A
Is the ratio of 1 student to 3 employees being satisfied?	Yes / No / N/A

General comments:

Visiting teacher's signature:

Visiting Teacher Proforma

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Katherine Ward

Date:

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